HARVARD RADIO BROADCASTING CO., Inc. SIXTEEN DUNSTER ST. · CAMBRIDGE 38, MASSACHUSETTS ELIOT 4-8177

October 25,1950

Miss Nancy Kugel Head of Production Smith College Radio Station 10 Prospect Street Northampton, Massachusetts

Dear Miss Kugel:

As requested in your letter of October 15, here is our brosdcasting schedule for Saturday, November 18. We start at 4:30. From 4:30 until 8:30, we have "Music For the Asking", a request program. This will require one announcer who knows jazz fairly well, two record pullers, and two girls to answer the telephone. From 8:30 until 9:00, we have "The Music Lover's Hour", thirty minutes of Spike Jones. This will require one announcer. At 9:00, there is five minutes of news, which must be compiled from a newspaper. At 9:05, we have "A Night at the Pops", a program of light classical music, which will require one announcer. Finally, from 10:00 until 2:00, we present "After Hours' Stuff"another request show, which will require someone who really knows jazz, two record pullers, and at least two girls to answer the telephone.

We will take our own controls, in as much as our equipment is highly complicated.

I hope these details are clear, and that you will have no difficulty with your part of the broadcast.

Sincerely.

Burton G. Malkiel

Operations Manager

BGM: ja

